



## **Cambridge City Council**

### **South Area Committee decision note**

**Project Name:** Cherry Hinton War memorial

**Area committee:** SOUTH

23<sup>rd</sup> June 2014

**Report by:** Simon Payne, Director of Environment

**Wards affected:** Trumpington

### **Recommendation/s**

#### **Financial recommendations :**

The South Area Committee Chair is asked to recommend this scheme which is included in the Council's Environmental Improvement Programme PRO 10B.

#### **Subject to:**

- The total cost of the project is £ 13,500 funded from Environmental Improvement Programme, Cambridgeshire County Council, Cambridge City Council and informal open space developer contributions.
- The on-going revenue costs of the project are to be funded by both Cambridge City and Cambridgeshire County Councils.

#### **Procurement recommendations:**

The South Area committee Chair is asked to approve formal contractual appointment, delivery and completion of the project.

#### **Subject to:**

- The permission of the Director of Resources being sought prior to proceeding if the quotation or tender sum exceeds the estimated contract value.
- The permission from the Committee Chair being sought before proceeding if the value exceeds the estimated contract by more than 15%.

## Summary

### The project

To undertake works to improve the condition and nature of the surfaces surrounding Cherry Hinton War Memorial, located at the entrance to Cherry Hinton recreation ground, including both soft and hard landscaping.

#### Target Dates:

Start of procurement	<b>April 2014</b>
Award of Contract	<b>July 2014</b>
Start of project delivery	<b>August 2014</b>
Completion of project	<b>October 2014</b>
Date that project output is expected to become operational (if not same as above)	<b>October 2014</b>

### 1.1 Anticipated Cost

Total Project Cost	£ 13,500
--------------------	----------

#### Cost Funded from:

Funding:	Amount:	Details:
Reserves	£ 0.00	
Repairs & Renewals	£ 0.00	
Developer Contributions	£ 6,500	Paragraph 2.6 in report
EIP fund	£ 5,000	Proposed allocation
Cambridge County Council highway maintenance	£ 2,000	Existing allocation
Climate Change Fund	£ 0.00	
Other	£ 0.00	

## **1.2 Procurement process**

A preferred contractor has been identified, and will be appointed subject to the approval of this decision. The preferred contractor was identified using a competitive quotation process, inviting three suitably skilled organisations to bid for the works.

### **Project background and decision summary**

Proposals to improve the area of hard standing and arrangement of the landscape are an existing project on the EIP programme. Officers have worked with local stakeholders to identify a preferred scheme for construction.

Consultation on the proposed scheme has included the three City local ward members as well members from local British Legion branches and other local stakeholders. During these discussions it was noted that there may be a requirement for more funding to meet local expectation of quality.

The scheme will remove an area of trampled grass, replacing this with an area of high quality paving that directly relates to a new position of the War memorial. The Memorial is also to be raised to a slightly more prominent height on a suitable plinth. The memorial will also be set back further into the park, and railings adjusted and repainted.

Two materials palettes were priced by officers, with difference in price of only £ 600 after quotations were received. Thus, Officers are recommending the higher quality paving type, as this is a significantly better product for relatively small sum.

The proposed scheme and a palette of materials have been attached to this e-mail for information.

There is currently a £ 7,000 budget allocation to this scheme, funded by a £ 5,000 allocation from EIP and £ 2,000 from the County Council highway maintenance fund. Officers are requesting that the remaining funding be allocated to meet the projected costs of £ 13,600.

It is possible to meet this cost of £ 6,600 from either Environmental Improvement Funding or Informal Open Space developer contributions.

**Image 1 – the existing memorial and entranceway**



**Image 2 - proposed height of memorial plinth**

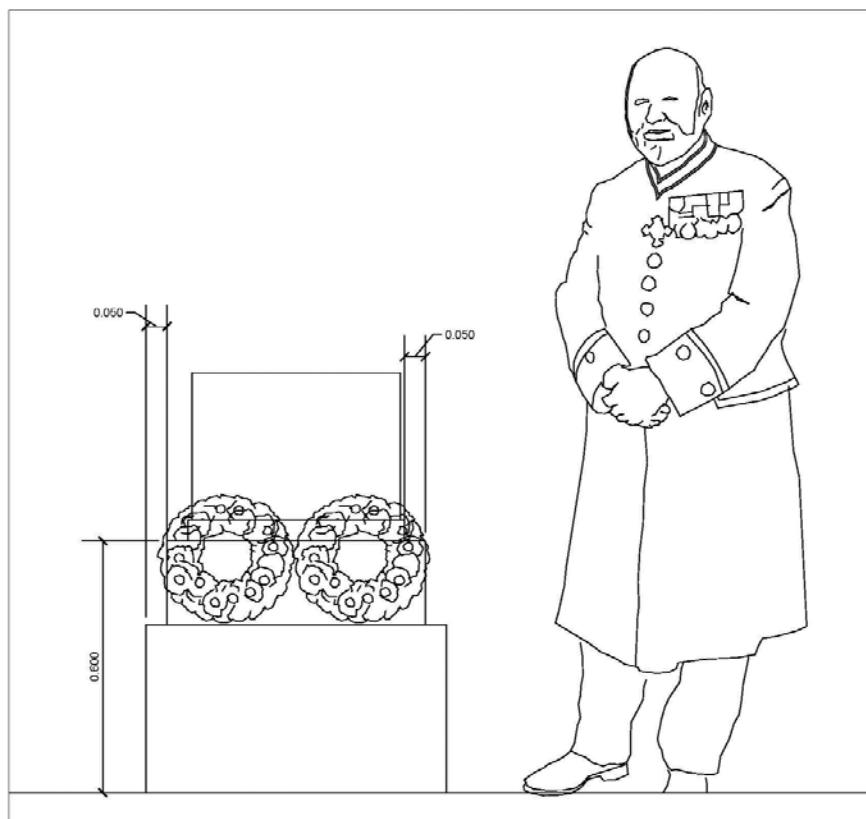


Image 3 – sketch of proposal in plan view

